

**Minutes of Regular Session Meeting
The Board of Education
Summit Hill District 161**

July 12, 2023

The regular session meeting of the Board of Education of Summit Hill District 161 was held July 12, 2023 beginning 7:00 PM at the Administrative Center.

The meeting was called to order by President Jim Martin, Secretary Katie Campbell called roll. Members in attendance were: Jim Martin, Katie Campbell, Amy Berk. John Winter and Matthew Carey. Joy Murphy attended via teleconference. Members absent: Stefanie McCleish. Others in attendance were: Dr Paul McDermott, John Snipes, Leslie DeBoer, Julie Stearns and community members.

Freedom of Information Request

FOIA requests were made by Katy Smyser, NBC Chicago and Telemundo Chicago and Frances Krol and were completed in the appropriate timeframe.

Public Comments

There were no public comments at this time.

Approval of Consent of Agenda

Mr. Martin read the items on the consent of agenda. Mrs. Campbell motioned, and Mr. Carey seconded.

4-A-1a – Regular Session Meeting Minutes of June 7, 2023

4-A-2 - Approval of May Treasurer's Report/Financial Report

4-A-3 – Approval of Bills List of July 12, 2023

4-A-4 – Approval of Resignation/Retirement of Staff

Kathleen Cheverud, effective June 7, 2023

David Ruklic, effective June 6, 2023

Michelle Conway, effective June 28, 2023

Heather Governale, effective July 7, 2023

4-A-5 – Approval of Family Medical Leave

None at this time

4-A-6– Approval of Employment of Staff

Eric Sanchez, Building Technician at Summit Hill Jr. High School

Adriana Acevedo, Paraprofessional at Dr. Julian Rogus School

Morgan Barney, Paraprofessional at Dr. Julian Rogus School

Samuel Gutierrez, Building Technician at Hilda Walker School

4-A-7 Approval of Updates to the Summit Hill Jr. High School Administrative Job Descriptions

4-A-8 Approval of Memorandum of Understanding – 6.4 Advancement on the Salary Schedule

4-A-9 Approval of Natural Gas and Electricity Contracts with Vanguard Energy Services LLC.

Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Regular Session Meeting Minutes of June 7, 2023

A motion was made by Mrs. Campbell and seconded by Mr. Carey that the Board of Education approve the regular session meeting minutes of June 7, 2023, as presented. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of May Treasurer's Report/Financial Report

A motion was made by Mrs. Campbell and seconded by Mr. Carey that the Board of Education approve the May Treasurer's Report/Financial Report as presented. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Bills List of July 12, 2023

A motion was made by Mrs. Campbell and seconded by Mr. Carey that the Board of Education approve the July 12, 2023 Bills List as presented. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Resignation/Retirement of Staff

A motion was made by Mrs. Campbell and seconded by Mr. Carey that the Board of Education approve the resignation/retirement of:

Kathleen Cheverud, effective June 7, 2023

David Ruklic, effective June 6, 2023

Michelle Conway, effective June 28, 2023

Heather Governale, effective July 7, 2023

Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Family Medical Leave

None at this time.

Approval of Employment of Staff

A motion was made by Mrs. Campbell and seconded by Mr. Carey that the Board of Education approve the employment of:

Eric Sanchez, Building Technician, at Summit Hill Jr. High School

Hourly rate: 17.14

Adriana Acevedo, Paraprofessional at Dr. Julian Rogus School

Hourly rate: \$16.88

Morgan Barney, Paraprofessional at Dr. Julian Rogus School
Hourly rate: \$16.88
Samuel Gutierrez, Building Technician at Hilda Walker School
Hourly rate: \$17.14

Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Updates to the Summit Hill Jr. High School Administrative Job Descriptions

A motion was made by Mrs. Campbell and seconded by Mr. Carey that the Board of Education approve the updates to Summit Hill Jr. High School Administrative Job Descriptions as presented. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Memorandum of Understanding – 6.4 Advancement on the Salary Schedule

A motion was made by Mrs. Campbell and seconded by Mr. Carey that the Board of Education approve the memorandum of understanding 6.4, Advancement on the Salary Schedule as presented. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Natural Gas and Electricity Contracts with Vanguard Energy Services LLC.

A motion was made by Mrs. Campbell and seconded by Mr. Carey that the Board of Education approve the natural gas and electricity contracts with Vanguard Energy Services LLC. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Building Automation System (BAS) Upgrade - SHJH

A motion was made by Mrs. Berk and seconded by Mr. Carey that the Board of Education approve the building automation system proposal including the three-year software agreement with the Aberdeen Group for \$38,940.00. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 5 ayes, 1 nay.

Discussion of Board Goals

Dr. McDermott presented the 2023-2024 Board Goals to the Board of Education for discussion before the approval at August Board Meeting.

Preliminary 2023-2024 District 161 Budget Presentation

Director of Business Services, Mrs. Stearns, presented the preliminary 2023-2024 District 161 budget to the Board of Education.

Approval of PBIS Rewards

A motion was made by Mrs. Campbell and seconded by Mr. Winter that the Board of Education approve the purchase of PBIS Rewards for the 2023-2024 school year in the amount of \$11,580.00. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Purchase New Laptops for Hilda Walker 5th Grade

A motion was made by Mr. Carey and seconded by Mrs. Berk that the Board of Education approve the purchase of 300 Acer TavelMate B3 TMB311-32 – 11.6” in the amount of \$106,500.00 from CDWG which will be reimbursed in full by the ISBE Digital Equity Grant. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Comprehensive Upgrade to Audio Visual System in All Schools

A motion was made by Mr. Carey and seconded by Mr. Winter that the Board of Education approve the comprehensive upgrade to the audio-visual systems in all schools in the amount of \$209,390.00 from Pentegra Systems. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval to Purchase 200 Epson Speakers

A motion was made by Mrs. Berk and seconded by Mr. Winter that the Board of Education approve the purchase of 200 Epson speakers and 200 audio cables for \$26,996.00 from CDWG. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval of Resolution to Dissolve the Transportation IGA with Lincoln-Way 210

A motion was made by Mrs. Campbell and seconded by Mr. Carey that the Board of Education approve the Amendment to Transportation Services Agreement as presented. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Approval to Award Safeway Transportation Services Corporation the Summit Hill School District 161 Regular Transportation Routes

A motion was made by Mrs. Campbell and seconded by Mrs. Berk that the Board of Education approve the contract with Safeway Transportation Services Corp. as publicly stated in accordance with the bid packet. Roll Call Vote: Mr. Winter aye, Mr. Carey aye, Mrs. Berk aye, Mrs. Campbell aye, Mrs. Murphy aye, Mr. Martin aye. Motion carried: 6 ayes, 0 nays.

Enrollment

The enrollment update was presented in the BoardBook.

District 843 Meeting Report

Mr. Martin gave an update on the June 27, 2023, District 843 meeting.

Public Comments

There were no public comments.

Adjournment of Meeting

A motion was made to adjourn the meeting. After a voice vote the motion carried. The time was 8:24 pm.

President

Secretary